



## Frequently Asked Questions

### **Can I take my child into their new class?**

We want your child to feel comfortable about coming into school and so whilst they are in school for half days please feel free to accompany them to their classroom. When your child is full time please bring them on to the playground through either of the small gates on Hillary Road and stay with them until the class teacher welcomes them in. The children are your responsibility until they are in class. We encourage parents to stay behind the gate and for the class teacher to lead them into the classroom.

### **Will my child stay for lunch when they are having half day sessions?**

Children will have a 'trial' at staying for lunch the week they start school full time. More details will be sent out in September.

We are a health promoting school and we encourage children to eat healthy packed lunches, e.g. items such as fruit, savoury sandwiches and yoghurts. Please do not send your child with sweets, chocolates or fizzy drinks. Due to allergies, **NO NUTS** are permitted in school.

**All children** are entitled to a free school dinner. Please read the pupil premium funding sheet to see if your child is also eligible for extra funding within school.

### **Breakfast and afternoon school provision**

Currently in school breakfast club is run by premier sports and you can contact them directly at [www.premier-education.com](http://www.premier-education.com) this starts at 8am.

Alternatively Quackers is a before and after school provision that runs from the North Borough school site and they start at 7am before school and after school they run until 6pm. Their website address is [www.quackersoutofschool.co.uk](http://www.quackersoutofschool.co.uk)

### **What will happen if my child has an accident at school?**

Occasionally children do have accidents in school and we will always notify you in writing of any incident which requires first aid. The majority of staff have had

some form of first aid training in addition to 4 members of staff being specifically paediatric first aid trained.

### **What happens if my child has a toileting accident?**

It is very important to send your child to school with a change of spare clothes in a bag to be left in school. Very little fuss is made of accidents and you will be informed at the end of the day. The school has spare clothes in school to deal with any further accidents. Any further intimate care needs can be discussed with the SENCO.

### **What do I do if I need to speak to my child's teacher?**

You may well be able to speak to your child's class teacher when you collect your child at the end of the day. If this is not possible then you should make an appointment through Mrs Webster in the school office. In order to keep your child safe, no adults are permitted to enter the school without first reporting to the school office. You can also use your child's contact book to communicate with your child's teacher.

### **What do I do if my child is ill in the morning?**

Ring the school office and let them know the reason for absence on 01622 753322. If you do not contact us on the first day of absence then we will give you a ring to find out why your child is not in school.

### **What do I do if I cannot get back in time to collect my child?**

Please ring the school to let us know you are held up as soon as possible. If you have made alternative arrangements please also let the school know. We will not let your child go home with anybody else other than parents unless you have informed us.

### **What do I need to do if I want to take my child on holiday?**

Due to changes in regulations, school cannot authorise holidays to be taken in term time. You could be liable to pay a fine if you take your child unauthorised out of school. Please speak to a member of the school office for further information if needed.

You may need to take time off school in rare, exceptional, circumstances and these requests should be put in writing as soon as possible. Please speak to a member of the school office.