



5th November 2019

Dear Parents/Carers

Lost Property

As you may be aware, there is an on-going issue with lost property in school. For the last two years, we have supplied parents and carers with a small number of name tapes with which to label uniform, as part of the Induction Pack. We have also provided the details of the company which provided them, so that parents can re-order if necessary. Despite this, a large amount of school uniform and other items are coming into school un-named.

This creates problems for both the children and staff particularly when children are changing for P.E. lessons. We do our best to ensure that the correct uniform comes home with your child however this can prove very challenging and time-consuming for everyone concerned. We are therefore asking for the help and support of parents in the following ways:

- Please ensure that your child's clothing and belongings are clearly marked with their name, even if this is done with a biro or pen.
- If your child brings home an item which does not belong to them, please return it to the class teacher as soon as possible.
- Please return any items of clothing which your child borrows for reasons such as toileting accidents.

Second hand uniform is always available at a cost of 50p per item. Please contact the school office if you would like to have a look or are able to donate any items that your child has outgrown, particularly shoes, plimsolls, tights, P.E. shorts and boys' trousers.

Thank you for your help with this matter.

Yours sincerely

Miss J Oakley
Headteacher